

Annex 3

Standard Pet Shop Licence Conditions

Keeping the animals

- 1 Animals must be at all times be kept in accommodation and environment suitable to the species with respect to situation, size, temperature, lighting, ventilation and cleanliness and not exposed to draughts. All accommodation must kept in good repair.
- 2 The maximum numbers of animals to be stocked on the premises depends upon the accommodation available. Numbers must not exceed stocking density lists in the LGA model standards. No animals, other than those specified in the licence, may be stocked without prior written approval from the licensing authority.
- 3 If animals are displayed outdoors, they must have adequate protection appropriate to their species.
- 4 Where accommodation is on a tiered system, water, food or other droppings must not be allowed to enter the lower housing.
- 5 Animals shall be adequately supplied with suitable food and drink and shall be visited at suitable intervals. All accommodation shall be cleaned daily or as often as is necessary.
- 6 All excreta and soiled bedding shall be stored in suitably covered metal or other impervious containers until removed from the premises as soon as practicable and disposed of to the satisfaction of the appropriate local authority. All refuse containers shall be maintained in a clean condition.
- 7 In order to control the spread of disease, and to prevent injury, animals must not be kept in housing in such a way that they can be disturbed by other animals or by public.
- 8 Suitable and sufficient exercising facilities must be available where appropriate.
For puppies, where required, a covered exercise area of at least 2.5 sq metres (27sq ft) should be provided. Exercise areas should have a minimum height of 1.8 metres (6 ft) to facilitate adequate access by staff for cleaning.
- 9 All necessary precautions shall be taken to prevent the introduction to the premises, or harbourage, of rodents, insects and any other pests.
- 10 All animal foods shall be stored in suitable covered metal or other impervious closed containers so that the quality of the food can be preserved. These containers should be of such design as to allow easy cleaning.
- 11 No animal which is suffering from, or could reasonably be suspected of having come into contact with any other animal suffering from, any infectious or contagious disease or which is infested with parasites shall be brought into or kept on the premises unless effectively isolated.

Purchase and sale of animals

- 12 No mammal shall be sold unweaned or, if weaned, at an age at which it should not have been weaned. In the case of non-mammals, they must be capable of feeding themselves.
- 13 Animals shall not be handed to customers in unsuitable containers.
- 14 A register of animals obtained shall be kept by the proprietor of the pet shop, which must be produced on demand by the authorised inspector. The register shall provide details of the origin of each animal.
- 15 The register shall also include the names and addresses of the purchasers of animals falling within the Schedule of the Dangerous Wild Animals Act 1976.
- 16 Licensees selling animals on the schedule to the Dangerous Wild Animals Act should inspect the purchaser's licence to keep such animal, and inform the issuing authority of the details of the purchase.

Training

- 17 No animal should be stocked or sold unless the staff (or at least one member of staff) is familiar with the care and welfare of those animals and has recognised qualification or suitable experience.
- 18 In respect of new applications (not renewals), at least one member of staff working at the licensed premises must hold the City and Guilds Pet Store Management Certificate, or some other appropriate qualification; or must be in the course of training, and obtain the qualification within two years of the licence being granted.

Other matters

- 19 The licensee shall ensure that a responsible person shall at all times be in, or within reasonable distance of, the premises for the purpose of giving warning and taking other necessary steps in the event of fire or other emergency. The licensee shall appoint a responsible person residing within a reasonable distance of the premises to have custody of a duplicate key. A suitable sign shall be displayed on the front door or window of the premises giving emergency instructions.
- 20 The addresses and telephone numbers of such keyholders shall be notified to the local authority and the police.
- 21 All electrical installations and appliances must be maintained in a safe condition and certificates provided every 5 years.
- 22 Suitable and sufficient fire fighting equipment, including extinguishers shall be provided. The fire appliances must remain accessible and maintained in a good condition.
- 23 Animals and stock shall not be placed or kept in or outside the shop so as to obstruct entrance or exit from the shop in the case of fire or other emergency.
- 24 Permission to inspect the licensed premises shall be granted at all reasonable times to a duly authorised officer of the licensing authority and facilities to examine any animal shall be given to any veterinary practitioner or officer of the RSPCA, who has been called in to carry out such examination by a duly authorised officer.